

Salary Board

1/18/2024 Minutes

Chairman Scott Mezger called the meeting of the Lycoming County Salary Board to order at 10:05 am, Thursday, January 18, 2024 in the Commissioners' Board Room, first floor, Executive Plaza. Other board members present included: Commissioner Marc Sortman, Commissioner Mark Mussina, and Deputy Controller Nicki Gottschall.

Deputy Controller Gottschall made a motion to approve the 2024 salary schedule as presented retroactive to 1/2/2024 to be placed into effect for all employees, except elected officials, 1/17/2024, making note for the minutes that the finalized version was just received this morning and has not been fully reviewed (or verified), so there may be revisions. Commissioner Sortman seconded the motion and it passed unanimously.

Salary Board Actions presented:

- Courts: Request to reclassify Full-Time, 75 hours per Pay Period, Court Reporters to a Paygrade 9. Retroactively effective to 1/1/2024 – Deputy Controller Gottschall made the motion seconded by Commissioner Sortman and the motion passed unanimously
 - Erica Gardner
 - Camala Jordan
 - Paula Singer
 - Lisa Wertman
 - Linda Wettlaufer
- Increase compensation for original orders and transcripts (from \$1.25 to \$3.30 per page) and eliminate compensation for copies (\$.30/\$.95 per page). Retroactively effective to 1/1/2024 Deputy Controller Gottschall made the motion seconded by Commissioner Mussina and the motion passed unanimously
- Human Resources Office – Request to eliminate Part-Time Human Resources Business Partner, Paygrade 12. Commissioner Sortman made the motion seconded by Deputy Controller Gottschall and the motion passed unanimously
- Human Resources: Request to eliminate the Director of Human Resources position (paygrade 13). Commissioner Sortman made the motion, Commissioner Mussina seconded, Deputy Controller Gottschall voted against and the motion passed 3-1
- Human Resources: Request to add a Senior Human Resources Business Partner (paygrade 14). Comments added that this position would replace the Director position and assist the Director of Administration and Procurement with duties as well. Commissioner Mussina made the motion. Commissioner Sortman seconded the motion. Deputy Gottschall voted no and the motion passed 3-1
- Human Resources: Request to reclassify the Benefits Specialist position to a paygrade 8, and retitle to Sr. Benefits Specialist. Comments from Commissioner Metzger - added this is a 5% increase in salary and this position has evolved and taken on more responsibility. Commissioner Mussina made the motion. Commissioner Sortman seconded the motion. Deputy Controller Gottschall voted no and the motion passed 3-1.

- Human Resources: Request to reclassify the Human Resources Generalist to a paygrade 7, and retitle to Sr. Human Resources Generalist. Comments from Commissioner Metzger - added this is a 5% increase in salary and this position has evolved and taken on more responsibility. Commissioner Mussina made the motion. Commissioner Sortman seconded the motion. Deputy Controller Gottschall voted no and the motion passed 3-1.

The meeting was adjourned 10:14 am.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "KB Rogers". The signature is written in a cursive, flowing style.

Krista B. Rogers, Secretary