

10/31/2024 Minutes

Chairman Scott Metzger called the meeting of the Lycoming County Salary Board to order at 10:05 am, Thursday, October 31, 2024 in the Commissioners' Board Room, third floor, Third Street Plaza. Other board members present included: Commissioner Marc Sortman, Commissioner Mark Mussina, and Deputy Controller Nicki Gottschall.

Commissioner Mussina made a motion to approve the October 24, 2024 minutes as submitted. Commissioner Sortman seconded the motion and it passed unanimously.

The following actions were presented for salary board action:

Remove various positions from the TDA as listed (this will save money for worker's compensation, insurance premiums and retirement contributions from the County):

Department	Position	Pay Grade	Bi-Wkly Hrs	Yearly Rate	Benefits	Worker's Comp	TOTAL SAVED	Notes
9-1-1 Center	Communication Spec/Project Manager	N/A					\$ -	Never filled
9-1-1 Center	FT Telecommunicator II	8	80	\$ 42,660.80			\$ 42,660.80	
9-1-1 Center	FT Telecommunicator II	8	80	\$ 42,660.80			\$ 42,660.80	
9-1-1 Center	FT Telecommunicator II	8	80	\$ 42,660.80			\$ 42,660.80	
9-1-1 Center	FT Telecommunicator II	8	80	\$ 42,660.80			\$ 42,660.80	Never filled
9-1-1 Center	FT Telecommunicator II	8	80	\$ 42,660.80			\$ 42,660.80	Never filled
9-1-1 Center	FT Telecommunicator Trainee	7	80	\$ 38,937.60			\$ 38,937.60	
9-1-1 Center	FT Telecommunicator Trainee	7	80	\$ 38,937.60			\$ 38,937.60	
9-1-1 Center	FT Telecommunicator Trainee	7	80	\$ 38,937.60			\$ 38,937.60	
9-1-1 Center	PT Telecommunicator II	8	<1000	\$ 42,660.80			\$ 42,660.80	Never filled
9-1-1 Center	PT Telecommunicator II	8	<1000	\$ 42,660.80			\$ 42,660.80	Never filled
9-1-1 Center	PT Telecommunicator II	8	<1000	\$ 42,660.80			\$ 42,660.80	
9-1-1 Center	PT Telecommunicator II	8	<1000	\$ 42,660.80			\$ 42,660.80	
9-1-1 Center	PT Telecommunicator II	8	<1000	\$ 42,660.80			\$ 42,660.80	
Adult Probation	Adult Probation Officer	APO	80	\$ 45,364.80			\$ 45,364.80	
Central Processing	Central Processing Officer	Union	<1000				\$ -	Never filled
Central Processing	Central Processing Officer	Union	<1000				\$ -	Never filled
Central Processing	Central Processing Officer	Union	<1000				\$ -	Never filled
Central Processing	Central Processing Officer	Union	<1000				\$ -	Never filled
Central Processing	Central Processing Officer	Union	<1000				\$ -	Never filled
Controller	Lead Payroll/AP Specialist	7	75	\$ 36,504.00			\$ 36,504.00	
Controller	PT Administrative Specialist	5	<1000	\$ 15,750.00			\$ 15,750.00	
Controller	Senior Accountant	10	75	\$ 47,794.50			\$ 47,794.50	
Controller	Senior Accountant	10	75	\$ 47,794.50			\$ 47,794.50	
Coroner	Deputy Coroner On Call	N/A	<1000				\$ -	Never filled
Coroner	Deputy Coroner On Call	N/A	<1000				\$ -	Never filled
Courts	Court Reporter	N/A					\$ -	Never filled
Courts	Family Court Hearing Officer	13	75	\$ 62,809.50			\$ 62,809.50	
Courts	Law Clerk II	12	75	\$ 57,310.50			\$ 57,310.50	
Courts	Temporary Secretary	5	<1000	\$ 15,750.00			\$ 15,750.00	
Courts	Temporary Secretary	5	<1000	\$ 15,750.00			\$ 15,750.00	
Courts	Tipstave	1	<1000	\$ 11,220.00			\$ 11,220.00	
Courts	Tipstave	1	<1000	\$ 11,220.00			\$ 11,220.00	
District Attorney	Assistant District Attorney	DA	75	\$ 62,315.00			\$ 62,315.00	
Domestic Relations	Dom Relations Attorney	11	75	\$ 26,860.00			\$ 26,860.00	
Domestic Relations	Domestic Relations Officer	DRO	75				\$ -	
Domestic Relations	Domestic Relations Officer	DRO	75				\$ -	
Domestic Relations	FT Clerk III	4	75	\$ 28,158.00			\$ 28,158.00	
Domestic Relations	FT Clerk III	4	75	\$ 28,158.00			\$ 28,158.00	
Domestic Relations	FT Clerk III	4	75	\$ 28,158.00			\$ 28,158.00	
Domestic Relations	FT Clerk III	4	75	\$ 14,440.00			\$ 14,440.00	
Domestic Relations	PT Clerk III	4	<1000				\$ -	
DUI	Special Detective Coordinator	DA	<1000	\$ 25,000.00			\$ 25,000.00	
DUI	Special Detective DUI Center	DA	<1000	\$ 25,000.00			\$ 25,000.00	
DUI	Special Detective DUI Center	DA	<1000	\$ 25,000.00			\$ 25,000.00	
DUI	Special Detective DUI Center	DA	<1000	\$ 25,000.00			\$ 25,000.00	
Facilities Management	Custodial Lysock	3	75	\$ 25,896.00			\$ 25,896.00	
Facilities Management	Custodial Worker	3	75	\$ 25,896.00			\$ 25,896.00	
Facilities Management	Temp Electrician	11	75	\$ 68,250.00			\$ 68,250.00	
Financial Management	Financial Support Specialist	7	75	\$ 36,504.00			\$ 36,504.00	
Financial Management	Financial Technician	6	75	\$ 33,501.00			\$ 33,501.00	
Haz-Mat	Chief Emergency Planner	N/A					\$ -	Never filled
Information Services	Clerk III	4	75	\$ 28,158.00			\$ 28,158.00	
Information Services	Consolidated Services Manager	11	75	\$ 52,377.00			\$ 52,377.00	
Management Information	CIO/Director of IT	13	75	\$ 62,809.50			\$ 62,809.50	
Management Information	Deputy CIO	12	75	\$ 57,310.50			\$ 57,310.50	
MDJ Solomon	Mag Dist Crt Admin Specialist (Cont. pos.)	5	75	\$ 30,712.50			\$ 30,712.50	
Planning	Financial Admin Supervisor	10	75	\$ 47,794.50			\$ 47,794.50	
Planning	Natural Resources Planner	9	75	\$ 43,660.50			\$ 43,660.50	
Pre-Release Center	Clerk III	4	80				\$ -	Never filled
Pre-Release Center	Employment Officer	6	80				\$ -	Never filled
Pre-Release Center	Resident Supervisor	Union	80	\$ 38,771.20			\$ 38,771.20	
Pre-Release Center	Resident Supervisor	Union	80	\$ 38,771.20			\$ 38,771.20	
Pre-Release Center	Resident Supervisor	Union	80	\$ 38,771.20			\$ 38,771.20	
Prison	FT LPN	10	80	\$ 62,400.00			\$ 62,400.00	
Prison	FT LPN	10	80	\$ 62,400.00			\$ 62,400.00	
Prison	Intake Officer	Union	80	\$ 41,600.00			\$ 41,600.00	
Procurement	Chief Procurement/Grant Officer	12	75	\$ 57,310.50			\$ 57,310.50	
Procurement	FT Administrative Specialist	6	75	\$ 33,501.00			\$ 33,501.00	
Procurement	PT Administrative Specialist	6	<1000	\$ 17,180.00			\$ 17,180.00	

Department	Position	Pay Grade	Bi-Wkly Hrs	Yearly Rate	Benefits	Worker's Comp	TOTAL SAVED	Notes	
Public Defender	Assistant Public Defender	APD	75	\$ 62,315.00			\$ 62,315.00		
Public Defender	Assistant Public Defender	APD	75	\$ 62,315.00			\$ 62,315.00		
Public Defender	Assistant Public Defender	APD	75	\$ 62,315.00			\$ 62,315.00		
Public Defender	PT PD Investigator		7	<1000	\$ 18,750.00		\$ 18,750.00		
Register and Recorder	Clerk III (Contingent)		4	75	\$ 28,158.00		\$ 28,158.00		
Resource Management	Floating Custodian		4	80	\$ 30,160.00		\$ 30,160.00		
Resource Management	FT Equipment Operator		6	80	\$ 37,440.00		\$ 37,440.00		
Resource Management	FT Equipment Operator		6	80	\$ 37,440.00		\$ 37,440.00		
Resource Management	Maintenance Specialist	N/A		80			\$ -	Never filled	
Resource Management	PT Equipment Operator		5	<1000	\$ 18,000.00		\$ 18,000.00		
Resource Management	PT Equipment Operator		5	<1000	\$ 18,000.00		\$ 18,000.00		
Resource Management	PT Equipment Operator		5	<1000	\$ 18,000.00		\$ 18,000.00		
Resource Management	Shipping Clerk		6	80	\$ 37,440.00		\$ 37,440.00		
Resource Management	Temp RMS Specialist Projects		13	75	\$ 62,809.50		\$ 62,809.50		
Sheriff	Clerk III		4	75	\$ 28,158.00		\$ 28,158.00		
Sheriff	Clerk III		4	75	\$ 28,158.00		\$ 28,158.00		
Sheriff	Deputy Sheriff First Class	DS		80	\$ 47,070.40		\$ 47,070.40		
Sheriff	Temp Sheriff Special Projects	N/A		<1000			\$ -	Never filled	
Soil Conservation	Agriculture Conservation Tech		9	75	\$ 43,660.50		\$ 43,660.50		
Soil Conservation	West Nile Virus Technician		7	<1000	\$ 18,720.00		\$ 18,720.00	Never filled	
Treasurer	Clerk III		4	<1000	\$ 14,440.00		\$ 14,440.00		
Totals:					\$ 673,349.40	\$ -	\$ -	\$ 673,349.40	

Commissioner Mussina made a motion to remove the positions from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

The meeting was adjourned 10:08 am.

Respectfully submitted by:

KBrogno