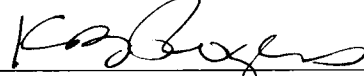


Deputy Controller Nicki Brelsford requested a vote by email to assign the management of the Lycoming County Retirement Fund account with C.S. McKee to CSM Advisors LLC due to C.S. McKee entering into an agreement to sell their company. A motion was made by Commissioner McKernan and was seconded by Commissioner Mussare. Treasurer Rupert voted in favor. The email trail follows as proof of accepting the assignment.

Respectfully submitted by:



Krista B. Rogers, Secretary

### **Nicki Brelsford**

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**From:** Connie Rupert  
**Sent:** Wednesday, December 11, 2019 9:23 AM  
**To:** Nicki Brelsford; Tony Mussare; Jack McKernan; Carol Johnston; ckenyon@mcclaw.com; Krista Rogers; Matthew A. McDermott; Rick Mirabito  
**Subject:** RE: CS McKee

I have been sick and out of the office yesterday. My vote would have been yes. I apologize for the inconvenience.

Connie L. Rupert  
 Lycoming County Treasurer  
 phone: 570-327-2246  
 fax: 570-329-4717

-----Original Message-----

**From:** Nicki Brelsford <NBrelsford@lyco.org>  
**Sent:** Tuesday, December 10, 2019 4:34 PM  
**To:** Tony Mussare <TMussare@lyco.org>; Jack McKernan <JMckernan@lyco.org>; Carol Johnston <CJohnston@lyco.org>; ckenyon@mcclaw.com; Connie Rupert <CRupert@lyco.org>; Krista Rogers <KRogers@lyco.org>; Matthew A. McDermott <mamcdermott@lyco.org>; Rick Mirabito <RMirabito@lyco.org>  
**Subject:** RE: CS McKee

Good Afternoon,

Krista told me to pursue this, as it was not voted on at the meeting.

We have a motion and a second. They have both voted yes. I will vote yes on behalf of the Controller. That will give us a majority vote.

Thank you,

Nicki S. Brelsford  
 Deputy Controller  
 Lycoming County Controller's Office  
 570-327-2298 (phone)

I'll seconde the motion and I vote in favor. I thought we had already done this at our meeting with Seth less than two weeks ago.

Be part of the Solution!

Tony Mussare  
Lycoming County Commissioner

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-----Original Message-----

From: Jack McKernan <JMckernan@lyco.org>

Sent: Tuesday, December 10, 2019 1:00 PM

To: Nicki Brelsford <NBrelsford@lyco.org>; Carol Johnston <CJohnston@lyco.org>; ckenyon@mcclaw.com; Connie Rupert <CRupert@lyco.org>; Krista Rogers <KRogers@lyco.org>; Matthew A. McDermott <mamcdermott@lyco.org>; Rick Mirabito <RMirabito@lyco.org>; Tony Mussare <TMussare@lyco.org>

Subject: RE: CS McKee

Importance: High

Good afternoon Retirement Board members:

I would like to make a motion that the retirement board accept and sign the consent form as proposed by C.S. McKee to assign the management of the Lycoming County account to CSM Advisors LLC .

The purpose of this assignment is due to the pending sale of CS McKee to North Square Investments. This proposed sale has been reviewed by our advisor, Seth Lynn, and approved.

If there is a second to my motion I vote in favor.

Thanks

Jack

Jack McKernan  
Chair, Lycoming County Commissioners  
48 West Third Street  
Williamsport, PA 17701  
Phone – (570)-320-2124  
Fax – (570)-320-2127

-----Original Message-----

From: Nicki Brelsford <NBrelsford@lyco.org>

Sent: Monday, December 9, 2019 1:30 PM

ABE778

To: Carol Johnston <CJohnston@lyco.org>; ckenyon@mcclaw.com; Connie Rupert <CRupert@lyco.org>; Jack McKernan <JMckernan@lyco.org>; Krista Rogers <KRogers@lyco.org>; Matthew A. McDermott <mamcdermott@lyco.org>; Rick Mirabito <RMirabito@lyco.org>; Tony Mussare <TMussare@lyco.org>  
Subject: CS McKee

Good Afternoon Retirement Board Members:

By way of email vote, I need a motion, a second and a vote for the attached.

C.S. McKee has sent the consent form to assign the management of the Lycoming account to CSM Advisors LLC due to the fact that CS McKee has entered into an agreement to sell the company to a company called North Square Investments.

Seth has assured us that this will not affect anything on our end, but may provide other opportunities in the future, as this allows the company to grow into channels where they don't have the opportunity at the moment.

Please get back to me as soon as possible so we can get this taken care of.

Thank you,

Nicki S. Brelsford  
Deputy Controller  
Lycoming County Controller's Office  
570-327-2298 (phone)