

## Salary Board

### 2/8/2024 Minutes

Chairman Scott Metzger called the meeting of the Lycoming County Salary Board to order at 10:24am, Thursday, February 8, 2024 in the Commissioners' Board Room, first floor, Executive Plaza. Other board members present included: Commissioner Marc Sortman, Commissioner Mark Mussina, and Controller Krista Rogers.

Commissioner Mussina made a motion to approve the 2/1/2024 minutes as submitted. Commissioner Sortman seconded the motion and it passed unanimously. Resource Management Services – Request to reclassify the following employee/position from Exempt to Non-Exempt

- Kristin Perez, Resource Recovery Assistant Coordinator

Commissioner Mussina made a motion to approve the above action, Commissioner Sortman seconded the motion and it passed unanimously.

Request to approve the following employees for long-term vacancy coverage:

- Commissioner's Office:
  - Marirose Neiman, Administrative Coordinator, Effective: November 13, 2023 until (second position is filled)
- District Attorney's Office:
  - Gabriella Wise, Juvenile Victim Witness Coordinator, Effective: (awaiting confirmation dates; period of 12 weeks)

Controller Rogers made a motion to approve the above actions, Commissioner Mussina seconded the motion and it passed unanimously

- Budget and Finance: Transfer to Controller's Office
  - Positions - Lead Fiscal Tech, Payroll/AP Specialist, Financial Technician Accountant II, Accountant I, Sr Accountant
  - Transfer Date: 2/18/2024 in payroll system physically move as soon as possible

Controller Rogers made a motion to approve the above actions, Commissioner Mussina seconded the motion and it passed unanimously

The meeting was adjourned 10:27 am.

Respectfully submitted by:



Krista B. Rogers, Secretary