

04/03/2025 Minutes

Chairman Scott Metzger called the meeting of the Lycoming County Salary Board to order at 10:19 am, Thursday, April 3, 2025 in the Commissioners' Board Room, third floor, Third Street Plaza. Other board members present included: Commissioner Marc Sortman, Commissioner Mark Mussina, and Controller Nicki Gottschall.

Commissioner Mussina made a motion to approve the March 6, 2025 minutes as submitted. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to reclassify the vacant Domestic Relations Officer (CBU, PG9) to an Adult Probation Administrative Case Officer (PG7). Commissioner Sortman seconded the motion. Commissioner Metzger, Commissioner Sortman and Commissioner Mussina voted in favor of the motion. Controller Gottschall opposed the motion due to the fact of this not being a budgeted item (Domestics is reimbursed 66% of the salary by a grant). Commissioner Metzger then made a motion to rescind the vote for further discussion. Commissioner Mussina seconded that motion and it passed unanimously. Commissioner Metzger made a motion to table the vote. Commissioner Mussina seconded that motion and it passed unanimously.

Commissioner Mussina made a motion to table the vote for reclassifying the PT DUI Center position to FT Special Detective Coordinator (non-union position at a salary of \$25.00/hour). Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Administrative Coordinator position in the Commissioners' Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Clerk III (PG4) position in the Planning & Community Development Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to add an Administrative Coordinator (PG6) position in the Planning & Community Development Office to the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete the Financial Analyst (PG9) position in the Financial Management Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to add an Administrative Specialist (PG5) position in the Financial Management Office to the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

The meeting was adjourned 10:27 am.

Respectfully submitted by:



Salary Board Secretary