



TRANSPORTATION PLANNER

Department: Planning & Community Development

Revised: December 4, 2024

DESCRIPTION

Under the direction of the Director and Deputy Director, the Transportation Planner is responsible for the organized planning for the transportation needs of Lycoming County and use of its resources for orderly development toward an improved quality of life. Manages the assigned resources and project teams toward cost effective and timely results.

SPECIFIC DUTIES

- Design, develop and direct technical studies and programs to determine the transportation needs of Lycoming County, to identify solutions, prepares transportation system plans, and mobilizes resources for those projects.
- Conducts multi-model transportation planning to achieve coordinated resource-efficient component systems for highways, parking facilities, pedestrian circulation, bicycle movements, transit and para-transit services, rail and air service.
- Evaluate and advise on proposed projects compared to needs to determine their cost-effectiveness and relative priorities.
- Design the transportation planning program, specific work tasks and data systems to supply information necessary for forecasting of traffic/travel demands, facility capacity evaluations, and deficiency analyses.
- Directs programs and the focus of the Williamsport Area Transportation Study (WATS) Municipal Planning Organization (MPO) to meet the federal requirements for highway, transit, rail, and air service planning certification and project funding eligibility.
- Prepares required updates of programs for approval by the WATS MPO.
- Administers the County Liquid Fuel Program.
- Administers the County Liquid Fuel Municipal grant program.
- Oversight of administrative staff preparation of invoices, meeting minutes and reports.
- Recognizes the community land use, economic, and environmental impacts of transportation decisions; advocates transportation considerations in issues of a different functional nature or separate jurisdiction.
- Monitors and analyzes, evaluates and comments on governmental policies with potential impact upon Lycoming County; alerts appropriate local officials to these events and their ramifications, and mobilizes the necessary response.

- Provides specialized technical assistance to other staff elements, county agencies and local governments in transportation and other unrelated functions which require similar skills, i.e. capital programming, facility design and systems analysis.
- Maintains up-to-date technical competence by studying emerging new professional skills and applying them in the fulfillment of responsibilities.
- Aides municipalities and other entities in understanding transportation issues and recommendations for funding opportunities.
- Coordinates with other PCD staff on projects that have transportation components.
- Participates with the County Emergency Operations Center as needed.
- Aides municipalities in assessing transportation related flood damage and reporting requirements.
- Performs GIS analysis of transportation systems and subjects.
- Performs other duties as required.

SUPERVISORY RESPONSIBILITIES

Manages consultants on a project basis.

WORKING CONDITIONS

Normal office conditions plus travel, night meetings, conferences and fieldwork.

JOB REQUIREMENTS

- Bachelor's degree in Planning or related field.
- Planning Internship experience preferred.
- Knowledge of demographics, statistics and US Census online data preferred.
- Leadership and oral/written/graphic communications skills are preferred.
- Strong GIS analytical skills and proficiencies preferred.
- Must submit to and pass a drug screening and background check per County policy.

LYCOMING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Company Description

County of Lycoming is a county in the U.S. Commonwealth of Pennsylvania and comprises the Williamsport Metropolitan Area. Lycoming is Pennsylvania's largest county by area and is a great place to live and work, offering outdoor adventures, history and culture, and sporting events.

Providing quality customer service to our citizens, business owners and visitors is County of Lycoming's top priority and that starts with our employees.

We offer an award-winning comprehensive benefits package, including generous paid holidays and vacation, a deferred benefit retirement plan, deferred compensation retirement plan availability, affordable medical and dental coverage, innovative wellness programs, extensive professional development opportunities, and more.

County of Lycoming is an Equal Opportunity Employer