

MEMBERS:  
Brett Taylor, Chairman  
Jason Bogle, Vice-Chairman  
Chase Kelch, Secretary  
Brett Bowes  
Beth Miller  
Joe Reighard  
Denise Reis  
Brian Shearer  
Jeffrey J. Stroehmann



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**LYCOMING COUNTY PLANNING COMMISSION MEETING**  
**Third Street Plaza**  
**March 21, 2024**

**MEMBERS PRESENT:** Brett Taylor, Chase Kelch, Brain Shearer, Jason Bogle, Joe Reighard, Brett Bowes, Jeffrey J. Stroehmann

**MEMBERS ABSENT:** Denise Reis

**MEMBERS PRESENT VIA CONFERENCE CALL/ZOOM:** Beth Miller

**OTHERS PRESENT VIA CONFERENCE CALL/ZOOM:** Lee Bowes

**OTHERS PRESENT:** J. Michael Wiley; Shannon L. Rossman, PCD; John Lavelle, PCD; Mark Haas, PCD; Chris Hodges, PCD; Sherrie Hook, PCD; Alexa Bixel PCD; Sal Vitko, PCD; Marc C. Sortman, Commissioner

**I. CALL TO ORDER**

Brett Taylor called the meeting to order at 6:01 pm.

**II. MINUTES OF REGULAR MEETING**

Brett Taylor asked for the motion to accept the February 15, 2024 meeting minutes. Joe Reighard motion to approve, Brett Bowes second the motion to approve. Motion carried.

**III. PUBLIC COMMENT ON AGENDA ITEMS ONLY – None**

**IV. OLD AND FUTURE BUSINESS – None**

**V. SUBDIVISION & LAND DEVELOPMENT PLANS**

**A. Minor Plans Report – no questions**

Brett Taylor asked for a motion to ratify. Jason Bogle made motion to approve. Joe Reighard second motion to approve. Motion carried.

## **VI. ACTION ITEMS**

- A. Approval of the 2023 Annual Report - Brett Taylor asked for motion to approve with clarification of DEP nitrogen recommendations. Joe Reighard made motion to approve. Jason Bogle second motion to approve. Motion carried

## **VII. COMMITTEE REPORTS/DISCUSSION**

- A. Development Committee – Mark Haas provided an update on the status of the Zoning Ordinance. Staff continues working with Charlie Schmehl with Urban Research & Development Corporation (URDC) to make the Ordinance easier to navigate and simplify the development process. Discussion included commercial use, retail stores, restaurants, home businesses (minor & major), development standards, setbacks, eliminating floor area, environmental protection standards (noise), floodplain requirements, simplified landscaping.

## **VIII. MONTHLY REPORTING – *no questions***

- A. PCD Staff Meeting Reports
- B. Land Use Staff Meeting Reports
- C. UPI Reports
- D. Major Plan Report
- E. Incomplete Submission Update
- F. ZHB Case Logs

## **IX. DISCUSSION ITEMS**

- A. CAP Funding – Countywide Action Plan Update – Alexa Bixel presented an insightful presentation exploring the fundamentals of water quality, highlighting its significance, how the countywide action plan enhances it and current funding opportunities to support these initiatives.
- B. WATS MPO 2025-28 TIP Update – Sal Vitko presented the draft 2025-28 WATS MPO Transportation Improvement Program (TIP). The TIP is a list of priority transportation projects that are proposed to be undertaken during the next four federal fiscal years using various federal, state and local funding sources. These transportation projects include a full range of highways, bridges, public transit, bicycle and pedestrian facilities.

**X. PUBLIC COMMENTS – None**

**XI. ADJOURNMENT**

Brett Taylor asked for a motion to adjourn, Brett Bowes first to motion, Joe Reighard second to motion to adjourn, Motion carried.  
Meeting adjourned at 7:27 pm.

Respectfully submitted,

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Shannon L. Rossman, Director

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Chase Kelch, Secretary

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_