

# PLANNING AND COMMUNITY DEVELOPMENT

## Commissioners:

R. Jack McKernan, Chairman  
Tony R. Mussare, Vice Chairman  
Richard Mirabito, Secretary

## Location:

Executive Plaza  
330 Pine Street  
Williamsport Pennsylvania 17701



“Building Partnerships”

Kurt Hausammann, Jr., AICP, Director

Voice: (570) 320-2130  
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Mailing Address:  
48 West Third Street  
Williamsport Pennsylvania 17701

## IMPORTANT COUNTY FUNDING ANNOUNCEMENT!

TO: All Lycoming County Municipalities  
FROM: John Lavelle, Lycoming County Transportation Supervisor  
SUBJECT: 2019 County Liquid Fuels Funding Availability  
ISSUED: April 25, 2019

At their April 25, 2019 public meeting, the Lycoming County Board of Commissioners approved distribution of County Liquid Fuels Funding to Lycoming County municipalities as follows:

- \$150,000 will be distributed to all municipalities based on the municipal population / road mileage formula method used in prior years. An additional \$4,950 in liquid fuel funds will be allocated to 24 municipalities for attending Local Technical Assistance Program classes during the 2018 calendar year. The amount of the bonus was allocated based upon class attendance during that year. (**Attachment A** provides the final allocation amounts for each municipality under the column marked by the red down arrow.)

To obtain county liquid fuels funding, please follow the process described below:

1. Please complete and sign the attached [PennDOT MS-339](#) Application for County Aid Form (Section 1 only) and return to me at the above mailing address as soon as possible. Again, **Attachment A** provides the approved dollar amounts for each municipality. Simply insert the amount shown for your municipality on the “Allocation Requested” blank portion of the MS-339 form. A copy of this form is also attached for your convenience.
2. Once the County and PennDOT sign the MS-339 form, you will receive a copy for your files. This is your authorization to use County Liquid Fuels Funds for your particular project indicated on the form.
3. When your project has been completed, please fill out a PennDOT Project Completion Report MS-999 (Also attached to this letter) and send it directly to PennDOT Engineering District 3-0 Municipal Services Division for their approval.

Attachment A

2019 Liquid Fuels Allocation to Municipalities  
(Approved by Commissioners 4/25/19)

The County will then issue **PAYMENT** to your municipality **AFTER** PennDOT has approved this form.

Please note, if your municipality needs technical assistance in developing a scope of work and a cost estimate for a project, representatives from the PennDOT Local Technical Assistance Program, (LTAP) are available to meet or otherwise coordinate with you free of charge. If you are interested in receiving technical assistance through LTAP, please contact me at (570) 320-2138 and I can arrange it. **Also, please note that for every municipal official / employee that ATTENDS an LTAP training class held in Lycoming County in 2019, the County will add \$50 to your 2020 county liquid fuels allocation to encourage your participation in these valuable transportation related training opportunities, which may help you stretch your limited transportation dollars and help you deliver a more cost effective program to your constituents. (We are finalizing the 2019 LTAP course schedule for Lycoming County which you will receive as a separate mailing.)**

If you have questions or need further assistance in applying for county liquid fuels funding, please contact me at (570) 320-2138 or email me at [jlavelle@lyco.org](mailto:jlavelle@lyco.org). In addition, here are some links that you may find useful as you prepare to take advantage of this program:

- <https://www.penndot.gov/Doing-Business/LocalGovernment/LiquidFuels/Pages/default.aspx>
- <http://www.dot.state.pa.us/public/PubsForms/Publications/Pub%209.pdf>
- <http://www.dot.state.pa.us/public/PubsForms/Forms/MS-339.pdf>

I look forward to working with all municipalities this year to help improve our local transportation system and am pleased the County is able to provide continued funding support.

#### ATTACHMENTS

CC: Greg Dibble, PennDOT Engineering District 3-0 Municipal Services  
Heather Lehman, Lycoming County Fiscal Services

Attachment A

2019 Liquid Fuels Allocation to Municipalities  
(Approved by Commissioners 4/25/19)



<b><u>Municipality</u></b>	<b><u>Allocation</u></b>	<b><u>LTAP Bonus</u></b>	<b><u>Total</u></b>
Anthony Township	2,107.00	50.00	2,157.00
Armstrong Township	908.00		908.00
Bastress Township	642.00		642.00
Brady Township	579.00	50.00	629.00
Brown Township	629.00	50.00	679.00
Cascade Township	1,157.00		1,157.00
Clinton Township	3,226.00	300.00	3,526.00
Cogan House Township	2,888.00	50.00	2,938.00
Cummings Township	934.00		934.00
Eldred Township	2,939.00		2,939.00
Fairfield Township	2,986.00		2,986.00
Franklin Township	4,366.00		4,366.00
Gamble Township	2,781.00	200.00	2,981.00
Hepburn Township	3,899.00	100.00	3,999.00
Jackson Township	1,697.00		1,697.00
Jordan Township	2,863.00		2,863.00
Lewis Township	2,278.00	100.00	2,378.00
Limestone Township	3,025.00	50.00	3,075.00
Loyalsock Township	10,889.00		10,889.00
Lycoming Township	3,136.00		3,136.00
McHenry Township	845.00	100.00	945.00
McIntyre Township	780.00		780.00
McNett Township	1,144.00	150.00	1,294.00
Mifflin Township	1,717.00	200.00	1,917.00
Mill Creek Township	1,985.00		1,985.00
Moreland Township	4,566.00		4,566.00
Muncy Township	1,988.00		1,988.00
Muncy Creek Township	4,352.00		4,352.00
Nippenose Township	1,128.00	100.00	1,228.00
Old Lycoming Township	5,511.00	350.00	5,861.00
Penn Township	4,900.00		4,900.00
Piatt Township	1,976.00	100.00	2,076.00
Pine Township	1,791.00		1,791.00
Plunketts Creek Twp	1,494.00		1,494.00
Porter Township	2,045.00		2,045.00
Shrewsbury Township	1,803.00		1,803.00
Susquehanna Township	898.00		898.00
Upper Fairfield Township	2,854.00		2,854.00

Attachment A

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Washington Township	3,176.00	250.00	3,426.00
Watson Township	1,122.00	50.00	1,172.00
Wolf Township	4,347.00	300.00	4,647.00
Woodward Township	2,500.00		2,500.00
Duboistown Borough	856.00		856.00
Hughesville Borough	1,739.00	200.00	1,939.00
Jersey Shore Borough	3,520.00		3,520.00
Montgomery Borough	1,244.00		1,244.00
Montoursville Borough	4,305.00	550.00	4,855.00
Muncy Borough	1,940.00	450.00	2,390.00
Picture Rocks Borough	744.00	100.00	844.00
Salladasburg Borough	176.00		176.00
South Williamsport Borough	5,082.00	150.00	5,232.00
Williamsport City	23,543.00	950.00	24,493.00
<b>Total</b>	<b>150,000.00</b>	<b>4,950.00</b>	<b>154,950.00</b>