Williamsport Area Transportation Study Metropolitan Planning Organization

WILLIAMSPORT AREA
TRANSPORTATION STUDY MPO

2023-2024 LOCAL TECHNICAL ASSISTANCE PROGRAM ANNUAL REPORT

ATTENTION: If you speak another language other than English, language assistance services can be made available to you. Call 1 (570) 320-2130.

Vietnamese:

LƯU Ý: Nếu quý vị nói một ngôn ngữ khác không phải tiếng Anh, các dịch vụ hỗ trợ ngôn ngữ có thể được cung cấp cho quý vị. Gọi 1 (570) 320-2130.

Korean:

주의: 영어 이외의 다른 언어를 사용하는 경우, 언어 지원 서비스를 이용할 수 있습니다. 1 (570) 320-2130 으로 전화하십시오.

French:

« ATTENTION : Si vous parlez une autre langue que l'anglais, des services d'assistance linguistique peuvent être mis à votre disposition. Appelez le 1 (570) 320-2130. »

Somali:

FIIRO GAAR AH: Haddii aad ku hadasho luqad kale aanan ahayn Ingiriisiga, adeegyada gargaarka luqadda ayaa laguu diyaarin karaa. Wac 1 (570) 320-2130.

Russian:

ВНИМАНИЕ: если вы говорите на другом языке, вам может быть оказана языковая помощь. Обратитесь в информационно-справочную службу по номеру: 1 (570) 320-2130.

Ukrainian:

УВАГА: якщо ви розмовляєте іншою мовою, вам може бути надана мовна допомога. Зверніться до інформаційно-довідкової служби за номером: 1 (570) 320-2130.

Simplified Chinese:

请注意:如果您说英语以外的另一种语言,我们可以为您提供语言帮助服务。请致电1 (570) 320-2130.

Traditional Chinese:

請注意:如果您說英語以外的另一種語言,我們可以為您提供語言幫助服務。請致電1(570)320-2130.

Arabic:

تنبيه :إذا كنت تتحدث لغة أخرى غير اللغة الإنجليزية، يمكننا توفير خدمات المساعدة اللغوية لك .اتصل 2130-320 (570) 1. بالرقم

Burmese:

သတိပြုရန်- သင်သည် အင်္ဂလိပ် ဘာသာစကား မဟုတ်သော အခြား ဘာသာစကားကို ပြောလျှင် သင့်အတွက် ဘာသာစကား အကူအညီ ဝန်ဆောင်မှုကို ရနိုင်ပါသည်။ 1 (570) 320-2130 သို့ ခေါ်ဆိုပါ။

Japanese:

注意:英語以外の言語を話す場合は、言語支援サービスを利用できるようにすることができます。 電話 1 (570) 320-2130.

Hindi:

सूचना: यदि आप अंग्रेजी के अलावा कोई अन्य भाषा बोलते हैं, तो आपको भाषा सहायता सेवाएं उपलब्ध कराई जा सकती हैं। कॉल करें 1 (570) 320-2130.

Italian:

ATTENZIONE: Se parli una lingua che non sia l'inglese, i servizi di assistenza linguistica possono essere messi a tua disposizione. Chiama 1 (570) 320-2130.

Polish:

UWAGA: Jeśli posługujesz się językiem innym niż angielski, możesz skorzystać z usługi pomocy językowej. Zadzwoń pod numer 1 (570) 320-2130.

Nepali:

ध्यान दिनुहोस्: यदि तपाईं अंग्रेजीबाहेक अन्य भाषा बोल्नुहुन्छ भने तपाईंलाई भाषा सहायता सेवा उपलब्ध गराउन सिकन्छ। 1 (570) 320-2130 मा फोन गर्नुहोस्।

Urdu:

توجّه دیں :اگر آپ انگریزی کے علاوہ کوئی اور زبان بولتے ہیں تو آپ کی زبان میں مدد کے لیے آپ کو خدمات فراہم کرائی جاسکتی ہیں۔ براہ کرم 1)570 (2130-320 پر کال کریں۔

Spanish:

ATENCIÓN: Si habla otro idioma que no sea inglés, habrá servicios de asistencia en otros idiomas disponibles. Llame al 1 (570) 320-2130.

Greek:

ΠΡΟΣΟΧΗ: Εάν μιλάτε άλλη γλώσσα διαφορετική από τα αγγλικά, οι υπηρεσίες γλωσσικής βοήθειας μπορούν να σας διατεθούν. Καλέστε 1 (570) 320-2130.

WATS MPO Discrimination Policies Public Notice

Williamsport Area Transportation Study (WATS) Metropolitan Planning Organization (MPO) hereby gives notice that it is the policy of the MPO to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, E.O. 12898, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States shall, on the grounds of race, color, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity administered by the MPO.

Any person who believes they have been aggrieved by a discriminatory practice under Title VI of the Civil Rights Act of 1964 has a right to file a formal complaint with the MPO. Any such complaint must be in writing and filed with WATS MPO's Title VI Compliance Coordinator and/or the appropriate state or federal agency within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. For more information on WATS' discrimination policies or to obtain a copy of the WATS Complaint Procedures please contact Scott R. Williams, Lycoming County Planning & Community Development, 48 West Third Street, Williamsport, PA 17701, telephone (570) 320-2130; fax number (570) 320-2135; email address: swilliams@lyco.org or visit the WATS MPO Public Involvement website at https://www.lyco.org/WATS-MPO/Involvement.

The MPO will provide auxiliary services to anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures in order to participate in a program, service, or activity of the MPO. The MPO will attempt to satisfy other requests as it is able. Please make your request for auxiliary services to Scott R. Williams, Lycoming County Planning & Community Development, 48 West Third Street, Williamsport, PA 17701, telephone (570) 320-2130; fax number (570) 320-2135; email address: swilliams@lyco.org.

Williamsport Area Transportation Study (WATS) Metropolitan Planning Organization (MPO) hereby gives notice that it is the policy of the MPO to assure full compliance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA). WATS MPO will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. WATS' public meetings are always held in ADA-accessible facilities and in transit accessible locations when possible. In the event that a WATS MPO meeting will be held only in a virtual format (public health emergency, etc.) the dial-in numbers, conference codes, and meeting links will be advertised and posted on the WATS MPO social media sites, and the WATS MPO Committee website. Auxiliary services can be provided to individuals who submit a request at least four (4) business-days prior to a meeting. Requests made within three (3) business-days will be accommodated to the greatest extent possible.

Any person who believes they have been aggrieved by an unlawful discriminatory practice by WATS MPO based on the Americans with Disabilities Act (ADA), and/or Section 504 of the Rehabilitation Act, has a right to file a formal complaint with the MPO. Any such complaint may be in writing and filed with WATS MPO and/or the appropriate state or federal agency. For more information on WATS' discrimination policies or to obtain a copy of the WATS Complaint Procedures, or Complaint Form please contact Scott R. Williams, Lycoming County Planning & Community Development, 48 West Third Street, Williamsport, PA 17701, telephone (570) 320-2130; fax number (570) 320-2135; email address: swilliams@lyco.org, or visit the WATS MPO Public Involvement website at https://www.lyco.org/WATS-MPO/Involvement.

Table of Contents

WATS MPO Discrimination Policies Public Notice	4
Table of Contents	5
Williamsport MPO 2023-2024 LTAP Annual Report	6
MISSION STATEMENT	6
PROGRAM OVERVIEW	6
PROGRAM ACCOMPLISHMENTS	7
FY 2023-2024 PROGRAM HIGHLIGHTS	8
LTAP MUNICIPAL TRAINING NEEDS SURVEY	8
LTAP COURSE OFFERINGS	8
COMMUNICATION / MARKETING	9
BUDGET EXPENDITURES	10
Quarterly Budget Expenditures for LTAP Task (5-A)	10
PROGRAM SUCCESS STORIES	12
Diversity of Course Offerings	12
High Participation across Municipalities	12
MAJOR MARKETING OPPORTUNITIES 2024 & BEYOND	12
Achieve Full LTAP Participation by Lycoming Co. Municipalities & Neighboring RPO's	13
Technical Assistance	13

Williamsport MPO 2023-2024 LTAP Annual Report

Name: Sal Vitko E-mail: svitko@lyco.org

Agency: Lycoming County Department of Phone: (570) 320-2140

Planning & Community Development Fax: (570) 320-2135

Address: 48 West Third Street

Williamsport, PA 17701

MISSION STATEMENT

The Lycoming County Department of Planning & Community Development (PCD) proposes to collaborate with PennDOT during 2023-2024 to work with all 52 municipalities in Lycoming County to identify their training needs and arrange for delivery of this training in a strategic and cost-effective manner to properly maintain and upgrade Lycoming County's local transportation network.

PROGRAM OVERVIEW

A Metropolitan Planning Organization (MPO) is a group of elected and appointed officials representing local, state, and federal governments along with other agencies, that have an interest or responsibility in local transportation systems. The MPO is responsible for creating a Long-Range Transportation Plan (LRTP) lyco.org/wats-mpo/lrtp, a Transportation Improvement Program (TIP) lyco.org/wats-mpo/lrtp, and a Unified Planning Work Program (UPWP) lyco.org/wats-mpo/lrtp. The Williamsport Area Transportation Study (WATS) is the MPO covering Lycoming County. The role of the WATS MPO is to develop transportation policies, programs, and projects that move people and goods in a safe, efficient manner. It also will promote economic development, protect the environment, and preserve Lycoming County's quality of life.

The Lycoming County Department of Planning & Community Development agreed to become involved in the LTAP Program, since we have established strong relationships with our municipal officials. MPO's are tasked with development of a LRTP and the TIP. We work closely with municipalities for identification and prioritization of transportation improvement projects needed, within Lycoming County.

This is the 19th year the Williamsport MPO has teamed up with PennDOT to assist in the LTAP program. The contracting mechanism for MPO involvement was inclusion of Task 5-A in the FY 2022-2024 WATS UPWP. We have found numerous ways to integrate LTAP with our other local transportation planning initiatives and have verified that municipal officials are aware of LTAP services and benefits. We have received very positive feedback on the usefulness and value of the program to address their transportation training needs.

Since these documents must be fiscally controlled as per federal requirements, it is important that preventative maintenance measures be employed to extend the life of roads and bridges. This allows us to avoid the high capital expenditures on larger scale projects, that could become unaffordable for our MPO to program. The LTAP Program provides municipal officials with a wealth of educational materials targeted at preventative maintenance. This allows the ability to stretch limited transportation dollars to perform cost-effective transportation asset management.

On December 4, 2023 the Williamsport MPO adopted their 20-year Long Range Transportation Plan Update (LRTP) in fulfillment of Federal Fixing America's Surface Transportation (FAST) Act compliance requirements. The MPO worked with municipalities and other stakeholder organizations to develop the FFY 2025-2028 Transportation Improvement Program (TIP), which was adopted by the MPO on May 5, 2023. 70 highway and bridge transportation projects valued at an estimated \$107.7 million are now programmed on the TIP. The LRTP and TIP emphasize system preservation with a focus on correcting poor condition bridges. LTAP courses and technical assistance can help us implement the MPO LRTP and TIP projects with our local municipalities. This has provided guidance, education and technical assistance regarding sound system preservation practices, which also is a high priority for PennDOT. Now that PA Act 89 is in place, it will provide significant additional funding to local municipalities for roads and bridges. It is important that municipal officials receive the proper training to begin to quickly implement the backlog of municipal road and bridge projects.

PROGRAM ACCOMPLISHMENTS

Below is a list of what we believe to be our most significant accomplishments:

- The Lycoming County Department of Planning & Community Development staff is now more educated on the services offered through LTAP. This will allow us to more effectively market the program with our municipal officials. Effective marketing begins with a thorough understanding of the product or service you are offering.
- 2. The Lycoming County Small Bride Inspection Program (restarted in 2021), based in large part on the success of the Small Bridge Inventory pilot program, is being used to gather data on all locally owned, under 20 feet bridges in the County. Lycoming County contracted with Larson Design Group to use the data from the new Small Bridge Inspection Program to create a Small Bridge Asset Management Plan (AMP). The AMP will provide a comprehensive list of all locally owned, under 20 feet bridges in Lycoming County, and provide the MPO with a list of bridge conditions, immediate/short-term/long-term repairs, and will enable the County to efficiently plan any future bridge maintenance/repair programs the County may pursue.
- 3. Lycoming County completed construction on the final 3 bridges of the multi-municipal County bridge bundling program. Construction of bundle 4 began in May 2023 and includes three (3) bridges located in Fairfield, Lewis, and Washington Townships. Construction of the Fairfield and Lewis Twp. bridges was completed in 2023, with final paving on the Washington Twp. bridge completed in spring 2024. These three bridges were the last in the 17 bridge bundling program the County managed. The Bridge Bundling program has had a significant impact on addressing the poor condition, locally owned bridges in Lycoming County. The bridge bundling project would not have been possible without the assistance of LTAP supplemental funds in 2016 for the Small Bridge Inventory Pilot program.
- 4. The LTAP classes offered in Lycoming County are consistent with the most frequent courses requested by our municipalities through our survey results, which help to contribute to good course attendance and feedback by municipal officials.

5. The Williamsport MPO LTAP program has been analyzed in terms of number of courses offered, registrants and attendees.

Program Year	Number of	Number of	Number of	Average Number of
	Courses Held	Registrants	Attendees	Attendees Per Course
2005-2006	7	137	102	15
2006-2007	8	145	113	14
2007-2008	9	313	240	26
2008-2009	16	327	252	16
2009-2010	7	84	66	10
2010-2011	5	70	52	10
2011-2012	9	176	143	16
2012-2013	5	114	93	19
2013-2014	8	153	128	16
2014-2015	8	139	107	13
2015-2016	4	96	76	19
2016-2017	4	70	50	13
2017-2018	4	71	54	13
2018-2019	5	142	115	23
2019-2020	3	82	82	27
2020-2021	All courses	Held	Virtual	Only
2021-2022	7	47	37	5
2022-2023	7	156	130	19
2023-2024	8	166	133	17
19 Year Total	124	2,543	2,009	16

The PCD staff worked with PennDOT to offer online courses, webinars, and other remote training opportunities.

FY 2023-2024 PROGRAM HIGHLIGHTS

This section provides a summary of key outreach activities the PCD undertook, to better market the LTAP Program to our municipalities in Lycoming County. Specifically, information on the survey, courses offered, communication and marketing tools and techniques as well as budgetary figures to administer the program are provided.

LTAP MUNICIPAL TRAINING NEEDS SURVEY

For the 2023-202 LTAP program year, PCD Staff continued issuance of a two-page simplified course survey in October 2023. The MPO staff works with PSATS to schedule courses based on the municipal requests from the survey as well as requests directly from municipalities during LTAP courses, Technical Assistance visits and other outreach.

LTAP COURSE OFFERINGS

This section of the report provides summary information regarding the 2023-2024 LTAP courses that were offered and held within Lycoming County. PCD staff promoted the scheduled in-person courses as well as all virtual courses, Drop-In sessions, and webinar offerings through multiple emails as well as posting the course offerings with date/time information, brief course descriptions, and links to the PennDOT LTAP website on the WATS MPO LTAP website.

The MPO uses the Old Lycoming Twp. Volunteer Fire Dept. Social Hall as the host facility. This location is centrally located and easily accessible to most municipalities and houses ideal training facilities at a reasonable cost.

Course Name	Date Held	Attendees
Public Works Safety	August 22, 2023	14
Curves on Local Roads	September 19, 2023	8
Stormwater Control Measures	October 10, 2023	9
Winter Maintenance	October 25, 2022	17
Roadside Vegetation Control	March 19, 2024	23
Traffic Signal Basics	Aril 16, 2024	26
Erosion & Sedimentation Control	April 30, 2024	18
Micro Surfacing and UTFC	May 14, 2024	18

COMMUNICATION / MARKETING

Traditionally, the PCD staff would use three primary means of communication with municipalities to promote the LTAP courses (hardcopy mailers, mass e-mails, and the <u>WATS MPO LTAP webpage</u>). PCD staff utilized monthly emails to all municipal partners, highlighting that month's LTAP virtual courses and Drop-In session webinar offerings and links to the LTAP registration website. Additionally, the PCD staff updated the WATS MPO LTAP website monthly with LTAP training information and links to the registration website. The PCD staff made follow-up reminder telephone calls and emails to municipalities as needed, and assisted with registering participants.

The Lycoming County Planning Commission staff partnered with SEDA-COG MPO by jointly staffing a display booth and provided marketing materials at the West Branch Council of Governments Equipment Show held on May 15, 2024. Both MPOs were able to connect with approximately 400-450 municipal attendees throughout the region at this single day event. This forum provided an excellent opportunity to promote LTAP and network with municipal officials and area-wide design firms and highway equipment vendors.

The Lycoming County Department of Planning & Community Development continued working partnerships with many organizations to market the LTAP Program in 2023-2024 including:

- The Pennsylvania Department of Transportation Central Office & Engineering District 3-0 Bureau of Municipal Services
- SEDA-Council of Governments
- West Branch Council of Governments
- Lycoming County Association of Township Officials
- Old Lycoming Township Volunteer Fire Company
- Lycoming County municipalities
- Local News Media

In the summer of 2023, the PCD was informed that the PennDOT Liquid Fuels program had been reevaluated. During this process, municipalities are no longer permitted to encumber the County liquid fuels funding for future use. Lycoming County utilized a portion of the County Liquid Fuels disbursement to fund the LTAP incentive program.

Due to these changes PCD and MPO staff began the process of creating a County Liquid Fuels grant application program that Lycoming County municipalities can apply to for to requests funding for liquid fuels eligible projects. The application and grading matrix is expected to be finalized in August 2024, then

PCD will conduct municipal outreach on the grant program, application process, and liquid fuels eligible activities. Currently, the PCD plans to open the County liquid fuels grant program in spring 2025.

BUDGET EXPENDITURES

This section of the annual report provides a summary of budgetary expenditures for various work tasks by quarterly reporting period in support of Lycoming County Department of Planning & Community Development efforts to promote the LTAP Program in Lycoming County based on authorized work activities contained in Task 5-A of the Williamsport MPO approved FY 2022-2024 Unified Planning Work Program.

Quarterly Budget Expenditures for LTAP Task (5-A)

Task 5-A First Quarter Expenditures (July 1, 2023-September 30, 2023)

\$2,871.18

- LCPC Staff conducted numerous LTAP administrative duties including promoting all LTAP virtual courses, Virtual Drop-In Sessions, and summer/fall 2023 in-person courses, and webinars.
- LCPC Staff prepared and submitted the 4th Quarter FY 2022-2023 LTAP quarterly report to PennDOT.
- Held the Temporary Traffic Control course, on Tuesday, August 22, 2023, with 14 attendees.
 The course was held at the Old Lycoming Volunteer Fire Department Fire Hall.
- Held the Curves on Local Roads course on Tuesday, September 19, 2023, with 7 attendees.
 The course was held at the Old Lycoming Volunteer Fire Department Fire Hall.
- LCPC Staff attended the LTAP Drone Course working group kick-off meeting on Wednesday, August 23, 2023.
- LCPC Staff attended the LTAP Planning Partners fall meeting on Thursday, September 21,
 2023 and presented the WATS MPO FY 22-23 LTAP Annual Report and other updates.
- LCPC Staff coordinated three Technical Assistance visits in the 1st Quarter. One on Thursday, July 13, 2023 at Mosquito Valley Rd. Armstrong Twp. to review a bridge project the Township is attempting to begin. A second on Thursday, July 20, 2023 at the same location to review road safety concerns and possible guiderail improvements as a part of the proposed bridge project. The third Technical Assistance visit was held on Thursday, July 27, 2023 in Wolf Twp. to address drainage/stormwater concerns potentially impacting a municipal road.

Task 5-A Second Quarter Expenditures (October 1, 2023 - December 31, 2023)

\$3,223.91

- LCPC Staff performed numerous LTAP administrative actions throughout the billing period, including promotion of all LTAP virtual courses, Virtual Drop-In Sessions, fall 2023 LTAP inperson courses, and webinars.
- LCPC Staff held the LTAP Stormwater Operations & Management course on October 10, 2023, with 7 attendees. The course was held at the Old Lycoming Twp. Volunteer Fire Hall.
- LCPC Staff held the LTAP Winter Maintenance course on October 31, 2023, with 17 attendees. The course was held at the Old Lycoming Twp. Volunteer Fire Hall.
- LCPC Staff coordinated and attended a Technical Assistance visit in Picture Rocks Borough on October 13, 2023. MPO staff meet with Borough officials to review a future streambank stabilization repair project the Borough is scoping.

- LCPC Staff coordinated and attended a Technical Assistance visit in Lewis Township on November 17, 2023. MPO staff met with Township officials and coordinated with PennDOT District 3-0 staff to review the purchase of an unused economic remnant from PennDOT. The Township is scoping a project to purchase that piece of land and move their Township maintenance and salt shed out of the floodway.
- LCPC Staff prepared and submitted the 1st Quarter FY 2023-2024 LTAP quarterly report to PennDOT.

Task 5-A Third Quarter Expenditures (January 1, 2024- March 31, 2024) \$2,587.84

- LCPC Staff performed numerous LTAP administrative actions throughout the billing period, including promotion of all LTAP virtual courses, Virtual Drop-In Sessions, spring 2024 LTAP inperson courses, and webinars.
- LCPC Staff held the LTAP Roadside Vegetation Control course on March 19, 2024, with 22 attendees. The course was held at the Old Lycoming Twp. Volunteer Fire Hall.
- LCPC staff assisted with the first run of the LTAP virtual training, Drones: Municipal Transportation Uses on February 20, 2024
- LCPC Staff coordinated and attended one Technical Assistance visit in the 3rd Quarter in Hepburn Twp. On January 10, 2024 LCPC staff met with the LTAP engineer and Hepburn Township officials to review a future road repair project on Norwood Drive.
- LCPC Staff prepared and submitted the 2nd Quarter FY 2023-2024 LTAP quarterly report to PennDOT.

Task 5-A Fourth Quarter Expenditures (April 1, 2024 – June 30, 2024) \$5.299.32

- LCPC Staff performed numerous LTAP administrative actions throughout the billing period, including promotion of all LTAP virtual courses, Virtual Drop-In Sessions, spring 2023 LTAP inperson courses, and webinars.
- LCPC Staff prepared and submitted the 3rd Quarter FY 2022-2023 LTAP Quarterly report to PennDOT
- LCPC Staff held the LTAP Temporary Traffic Control course on April 18, 2023 at the Old Lycoming Twp. Volunteer Fire Hall.
- LCPC Staff held the LTAP Unpaved Gravel Roads course on May 2, 2023 at the Old Lycoming Twp. Volunteer Fire Hall.
- LCPC Staff held the LTAP Drainage: The Key to Roads that Last course on May 23, 2023 at the Old Lycoming Twp. Volunteer Fire Hall.
- LCPC staff coordinated one Technical Assistance visit on May 20, 2024 with Lewis. MPO staff
 met with Township officials to review a future road repair/drainage project on Church Street
 in the Township.
- LCPC Staff partnered with SEDA-COG MPO to attend the 2024 West Branch COG Equipment show on May 15, 2024 at the Lycoming County Fairgrounds. Approximately 400-450 municipal officials from multiple area counties attended the COG show. The COG show is a great opportunity for the MPOs to connect with municipal leaders and promote the LTAP program.

FY 2023-2024 WATS MPO LTAP Task Budget Summary

Total FY 2023-2024 Task 5-A Expenditures	\$15,000.00
Total FY 2023-2024 UPWP Task 5-A Budget	\$13,982.25
Budget Savings FY 2023-2024	\$1,017.75
Program Cost Per LTAP Course Attendee, FY 2023-2024	\$84.23

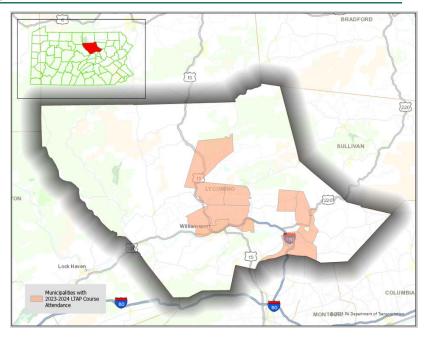
PROGRAM SUCCESS STORIES

Diversity of Course Offerings

Since the PCD began its partnership with PennDOT in 2005 to market LTAP courses in Lycoming County, we have offered 124 courses with 2,009 municipal officials in attendance. These courses yielded an average of 17 attendees per course. (Numbers do not reflect the virtual course offered 2020-2021) Considering our MPO represents a single county (Lycoming) with a small municipal catchment base and large geographic area (largest land area of any PA County) involving long travel times for some of our municipal attendees these numbers are strong.

High Participation across Municipalities

51 of the 52 Lycoming County municipalities (98%) have attended LTAP courses or have used LTAP services since 2005. About 23% or 12 Lycoming County municipalities attended LTAP classes this year (meaning at least one person from the municipality attended at least one of the LTAP courses offered). In contrast, approximately 17%, or 9 Lycoming County municipalities attend LTAP courses in 2021-2022.



MAJOR MARKETING OPPORTUNITIES 2024 & BEYOND

At their February 5, 2024 public meeting, the Williamsport MPO approved the continuation of the Lycoming County Department of Planning & Community Development participation as a partner with PennDOT in the LTAP program by including a separate task once again in the FY 2024-2025 WATS MPO Unified Planning Work Program. The PCD will continue to pursue a marketing plan that will identify strategies to maintain consistent levels of attendance at LTAP trainings and expand participation in technical assistance in Lycoming County.

In an effort to make the LTAP courses more accessible to municipal partners, the Williamsport MPO will retain the host facility location for the 2024-2025 LTAP program, at the Old Lycoming Township Volunteer Fire Department Social Hall, since in-person LTAP courses have resumed. This location is easily accessible to most municipalities (quick access to Route 15), houses ideal training facilities, and is reasonably priced. In addition, the PCD will continue to offer free lunches for the full-day training sessions in addition to providing morning refreshments that have previously been offered.

Achieve Full LTAP Participation by Lycoming Co. Municipalities & Neighboring RPO's

PCD staff continues to successfully partner with the SEDA-COG MPO and Northern Tier RPO to promote LTAP on a more region-wide basis by cross-promoting classes and attending regional events that draw municipal officials such as the equipment shows and we are seeing non-Lycoming County municipalities from these neighboring planning regions attending our courses and equipment shows. We will continue to make efforts to offer either new LTAP courses (that have not been previously offered in Lycoming County) or updated classes with new material to ensure we are providing an up to date and diverse training program in a variety of disciplines attractive to our local municipalities.

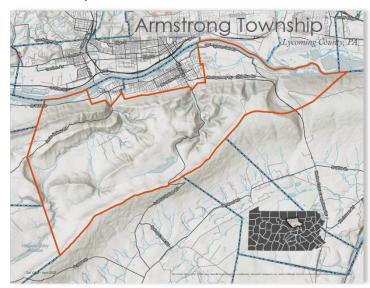
Technical Assistance

Another focus of future opportunities is the LTAP Technical Assistance visits. Municipal requests for technical assistance in Lycoming County are generally low. This is primarily due to the fine efforts of PennDOT District 3-0's ongoing routine municipal outreach activities and numerous county sponsored programs. These programs provide free services to municipalities such as local bridge inspections, liquid fuels funding assistance and ongoing technical assistance from the Planning Department.

PCD Staff will continue to monitor Technical Assistance requests via the LTAP website and informational flyers targeted at Lycoming County's 52 municipalities. The PCD staff received six (6) requests for Technical Assistance visits during the 2023-2024 LTAP year.

Armstrong Township:

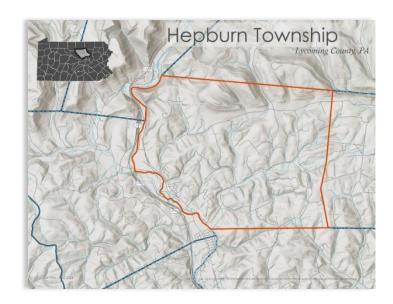
Mosquito Valley Road Technical Assistance, PCD staff coordinated two LTAP Technical Assistance visit in Armstrong Twp. in July 2023 to address a bridge project the Twp. is trying to move forward. The first visit on July 13, 2023 addressed the bridge structure, detour route, coordination with local utilities that are co-located on the bridge. The second visit on July 20, 2023 addressed potential safety concerns and guiderail improvements as part of the project. PCD staff and LTAP engineers met with Armstrong Twp. Supervisors, the Armstrong Twp. engineer, municipal water authority staff, and County Conservation staff. The group conducted a review of the existing bridge, examined two potential detour routes, discussed coordination



with the water authority, safety concerns during bridge construction, and guiderail needs/improvements. Currently, the Township is finalizing design of the bridge with their design firm, and is working with the local utility companies on access/relocating infrastructure.

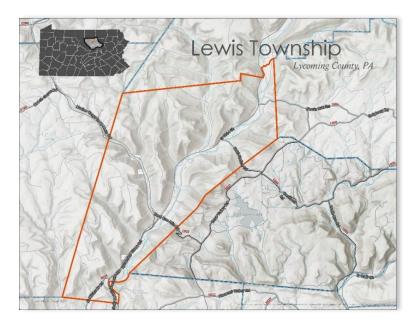
Hepburn Twp.:

Norwood Drive, PCD staff coordinated a LTAP Technical Assistance visit in January 2024 to address a road repair project on Norwood Drive. PCD staff and the LTAP engineer met with Hepburn Twp. Supervisors and Township streets dept. staff. The group drove Norwood Drive and reviewed specific repair treatments for the road.



Lewis Township:

Economic Remnant Purchase Technical
Assistance, PCD staff coordinated a LTAP
Technical Assistance visit in November 2023 to
address a land purchase with PennDOT to move
the Township maintenance and salt shed out of
the floodway. PCD staff and LTAP engineers met
with Lewis Twp. Supervisors, the Lewis Twp.
engineer, and Township streets dept. staff. The
group reviewed the location for the new
Township facility and the final process on
acquiring the uneconomic remnant from
PennDOT.



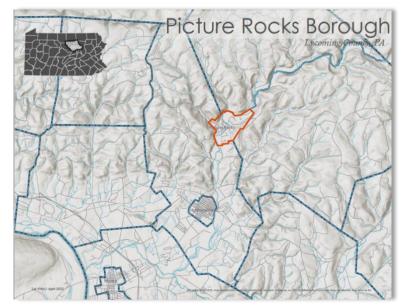
Lewis Township:

Church Street Technical Assistance, PCD staff coordinated a LTAP Technical Assistance visit in May 2024 to review drainage issues on Church Street (T-690). The Township is scoping a project to elevate Church Street to assist with drainage issues. PCD staff and the LTAP engineer met with Lewis Twp. Supervisors and the Township Street Dept. staff. The LTAP engineer took elevation measurements and marked out where potential drainage problems could occur. The Township is seeking funding to begin the project in 2025.



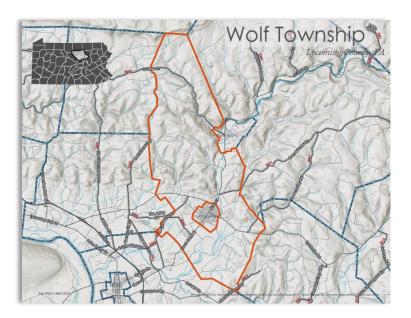
Picture Rocks Borough:

Water Street Technical Assistance, PCD staff coordinated a LTAP Technical Assistance visit in Picture Rocks Borough in November 2023. PCD staff and a LTAP engineers met with Borough Council members to review a potential streambank stabilization project on Water Street. The LTAP engineer provided the Borough with a list of potential grant options to fund the project. MPO staff offered to assist with drafting a support letter that the Borough could take to local and state government agencies to gather support for the project.



Wolf Township:

Baker Hill Road Technical Assistance, PCD staff coordinated a LTAP Technical Assistance visit in Wolf Township in July 2023. PCD staff and a LTAP engineers met with Wolf Township Supervisors to review a potential drainage issue that could impact Baker Hill Rd. The Tech. Assist determined that the stormwater/drainage issue is not impacting Baker Hill Rd., and it was recommended that the Twp. monitor the road for any future impacts.



These technical assistance visits are extremely helpful to Lycoming County municipalities, providing them with the necessary information and best practices to correct a number of maintenance issues. The Williamsport MPO staff continues to promote the Technical Assistance program and field visits at all LTAP training sessions, upcoming township and county conventions, and other events.



