

**LYCOMING COUNTY CLERK OF COURTS FEES**

Misdemeanor / Felony.....	149.75
Summary.....	29.50
Automation Fund Fee per transcript.....	5.00
SUMMARY APPEAL FEE .....	68.50
Final Bill Judgment to County Prothonotary .....	40.50
<b>Final Bill Satisfactions to County Prothonotary.....</b>	<b>14.75</b>

**PRIVATE DETECTIVE LICENSE**

- Individual.....	325.00
- Partnership Assoc.....	475.00

**POUNDAGE OF STRAIGHT CASH BAIL**

3% on the first \$1000.00 – 1% on the balance

EXPUNGEMENT PETITIONS.....	132.00
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**NOTES: THE PROTHONOTARY SHALL NOT BE REQUIRED TO FILE ANY SUIT, ACTION, ORDER OF COURT OR JUDGMENT THEREON, OR PERFORM ANY SERVICES WHATSOEVER FOR ANY PERSON, POLITICAL SUBDIVISION, OR THE COMMONWEALTH, UNTIL THE REQUIRED FEE IS PAID IN FULL.**

<b>FEES FOR SERVICES NOT SPECIFICALLY PROVIDED FOR OR INCLUDED WITH ANY OTHER SERVICE WILL BE .....</b>	<b>25.75</b>
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<b>FEE FOR INSUFFICIENT FUNDS CHECKS.....</b>	<b>25.00</b>
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**Thomas D. Heap  
Prothonotary and Clerk of Courts**

# **Prothonotary 2025 Fee Schedule**



**Thomas D. Heap**

**Prothonotary and Clerk of Courts**

**Lycoming County**  
**48 West Third Street**  
**Williamsport, PA 17701**  
**(570) 327-2251**  
**“2025” FEE BILL \***

**ACKNOWLEDGMENTS**

Sheriff, Treasurer or Tax Claim Bureau deeds.....14.75

**APPEALS**

Commonwealth, Superior or Supreme - Prothonotary ..... 76.00  
- State ..... 90.25  
District Justice Judgment ..... 146.25  
Appeal from Board of Arbitration..... 600.00

**APPOINTMENTS**

Petition for appointment of Accountant, Auditor, Supervisor, School Police, etc..... 146.25

**ASSIGNMENT OF LIEN**..... 14.75

**AUDIT REPORTS**..... 14.75

**BUILDING AGREEMENTS**

Lien Waivers and Stipulations ..... 25.75

**CERTIFICATIONS (First Page)**..... 9.00

(Each Additional Page)..... 2.00

**COMMENCEMENT OF ACTIONS**

Any action at law or equity, regardless of procedure (including Abuse)..... 146.25

Divorce Actions ..... 157.25

Each count in excess of count one..... 40.25

Notice of Election to Resume Maiden/ Prior Name..... 14.75

Count for Custody  
(Whether in an original divorce complaint, amended complaint or counterclaim)..... **10.00\***

Final Decree Packet..... 7.50

Motion for Final Decree..... 100.00

Custody Actions ..... **157.00\***

Stipulation of Custody Petition...(New Action)..... **157.00\***

Contempt Petition..... 25.75

Modification Petition..... 25.75

Sipulation of Custody..... 25.75

**COPIES**..... .50

**DEFAULT JUDGMENT, NON PROS**..... 25.75

**EXEMPLIFICATION OF RECORDS**..... 25.75

**FINANCIAL STATEMENT (Insurance companies)**..... 14.75

**FOREIGN DECREES/ORDERS**..... 25.75

**FOREIGN SUBPOENA**..... 85.75

**JUDGMENTS**

District Justice Judgments, Consent, Stipulation ..... 25.75  
Petition to Open or Strike ..... 121.50

**LETTER OF ATTORNEY (Up to three names)**..... 25.75

Revocation (Up to three names) ..... 14.75

Additional names, each ..... 1.00

**LIENS Municipal, Mechanics, Federal, Commonwealth** ..... 25.75

**LIS PENDENS**..... 25.75

**NOTARY PUBLIC (Notarization of signature with Identification)**..... 2.00

**NOTARY PUBLIC**

Registration of signature ..... 4.50

**PASSPORT PHOTOS**..... 11.50

**POSTPONEMENT OF LIEN**..... 14.75

**PRAECIPE TO DISCONTINUE, WITHDRAW, SETTLE, DISMISS, et al**..... 14.75

**PRO HAC VICE MOTON** ..... 146.25

**REINSTATEMENT OF COMPLAINTS**..... 14.75

**REISSUANCE OF WRITS**..... 14.75

**RELEASE OF LIENS**..... 14.75

**REVIVALS**

Amicable Agreement..... 25.75

Suggestion of Non Payment..... 25.75

**ROAD PAPERS**..... 25.75

**SATISFACTIONS**

Notes, District Justice Judgments, Municipal and Mechanics Liens..... 14.75

Federal and Commonwealth Liens..... 15.00

**SEARCHES**

Criminal...7 years..... 12.00

Change of Name Petition (5 years)..... 9.00

**SUBORDINATION OF LIEN**..... 14.75

**SUBPOENAS**..... 5.00

**TRANSFERS TO ANOTHER JURISDICTION...(By Order only)**..... 26.50

**WRITS**

Executions..... 45.00

Garnishees, each..... .50

Possession..... 45.00

Revival..... 45.00

Scire Facias..... 45.00

**\*\*\* 2025 CLERK OF COURTS FEES ON BACK PAGE \*\*\***