

**LYCOMING COUNTY  
REGISTER & RECORDER'S OFFICE  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701  
570-327-2210**

**To the person officiating at the wedding ceremony,** please note the following:

- The wedding ceremony must be performed within the Commonwealth of Pennsylvania
- **The license is void after 60 days.** The 60 days runs from the date set forth in the top section of the marriage license. If the license is not used within that 60-day period, the parties must reapply for a new license.
- The duplicate (bottom section of the marriage license) **must be returned within 10 days** of the wedding ceremony. Return the duplicate to the Lycoming County Register and Recorder's Office, Attn: Dartha Wascher, 48 West Third Street, Williamsport, PA 17701.
- In completing the marriage license, please note the following instructions for each section:
  - **TOP SECTION:** is given to the applicants, who may provide this section to the church or any other appropriate party at their discretion as a permanent record of the official marriage after it is performed.
  - **MIDDLE SECTION:** is given to the applicants as their own person record of the marriage.
  - **BOTTOM SECTION: THE DUPLICATE.** This portion of the license is to be legibly filled out by the qualified person officiating the wedding ceremony. The duplicate must include the following information: location of the ceremony (city and county), name, title, address and phone number of the officiant. **Must print here. If we do not receive a legibly printed duplicate document in the mail, a copy will be returned to the applicants to make corrections and then resubmit.**